



AGR VACANCY ANNOUNCEMENT



HUMAN RESOURCE/AGR OFFICE
NEW MEXICO NATIONAL GUARD
47 BATAAN BOULEVARD
SANTA FE, NM 87508

ANNOUNCEMENT NUMBER:
M-06-1004

OPENING DATE:
04 NOV 2005

CLOSING DATE:
18 NOV 2005

POSITION DESCRIPTION:
TRAINING NCO
(88M30)
Minimum score of 85 in Area OF

GRADE:
Maximum: E-6
Minimum: E-4

OPEN FOR FILL:

☒

STATE

☐

NATIONWIDE

UNIT OF ACTIVITY:

DET 2, 1115TH Transportation Co
1101 W. Navajo
Farmington, New Mexico 87401

TYPE OF POSITION

☐

NMANG

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NMARNG

MILITARY ASSIGNMENT:
Same as Unit of Activity, NMARNG

EVALUATION FACTORS USED:
APFT, Weigh-in, Interview, review of individual applications and board selection.

AREA OF CONSIDERATION: Open to all members of the New Mexico Army National Guard.

MOS QUALIFICATION REQUIREMENTS: Applicants must be qualified or have the ability to become qualified within 1-year of initial assignment per NGR (AR) 600-5.

NOTE: Technician personnel who are selected for AGR positions will be required to resign their technician position prior to appointment to the AGR position.

ELIGIBILITY: Anyone may apply for this position. If not currently in an AGR status, to qualify for appointment, individuals **MUST MEET ALL** initial eligibility requirements of AR 135-18 and NGR 600-5.

- Must be or become a member of the NMARNG prior to entering the AGR program.
- Must be able to serve a minimum of five (5) years in an active duty status prior to completing 18 years of Active Federal Service (AFS) or reaching Mandatory Removal Date (MRD) whichever is earlier.
- Must meet medical standards prescribed in Chapter 3 of AR 40-501. Physical must be accomplished at an active duty medical treatment facility or an ARNG medical unit, if current physical is older than 24 months. Must meet physical standards prescribed in AR 600-9. Normal color vision Physical profile of 222222.
- Must have sufficient time remaining on current enlistment to complete an initial three (3) year tour.
- Must not be receiving or eligible to receive Federal Retirement annuity or Military Retired Pay.
- Must not be a candidate for or holding an elected Civil Office or engaged in partisan political activities.
- Must not be under a current Suspension of Favorable Personnel Action (FLAGG).
- Must not have resigned from the AGR program or other military service in lieu of adverse action.
- Must not have been separated from the AGR program or other military service for cause, unsuitable or unfitness.
- Individuals who were not selected for continuation in the AGR program are ineligible for selection.
- Applicants will be administered and must pass an APFT and weigh-in as part of the consideration process.
- Minimum score of 85 in area OF.
- Must meet standards IAW DA PAM 611-21 and AR 600-9.

DOCUMENTS REQUIRED FOR AGR APPLICATIONS: (Packets not containing all documents IAW guidance below will be returned without action.)

NOTE: DO NOT submit your application in binders or document protectors.

- a. NGB Form 34-1 (OCT 2002), Application for AGR position.
- b. DA Form 2-1; (Certified true copy-signed and reviewed within last 90 days)
- c. DA Photo (within last 12 months)
- d. Copy of current physical.(SF 88 and SF 93 or DA Form 2807 and DA Form 2808).
- e. Copy of Temporary or Permanent Profile (DA Form 3349)
- f. Last five (5) NCOER or Rater assessment worksheet for E-4's.
- g. All DD Form(s) 214/DD 220 (all periods of active duty).
- h. NGB Form(s) 23b (RPAM statement current within last 90 days)
- i. DA Form 705 (within one year)
- j. Copy of AGONM 600-9-1 (within last six months).
- k. Copies of DA 5500-R (if applicable).
- l. Copy of current driver's license.

NOTE: You may include other supporting documentation or letters of recommendation.

ACCEPTANCE TIMELINE: Applications **MUST** be received in our office NLT 1600 hours on the Closing Date of the Announcement. We will date-stamp applications the same day of receipt.

NOTE: Applications cannot be sent via U.S. mail at government expense. Faxed applications will not be accepted.

EQUAL EMPLOYMENT OPPORTUNITY: HRO will screen applications without regard to race national origin, lawful affiliations, martial status, membership/non-membership in an employee organization, or to any handicap, which does not interfere with accomplishment of the position requirements.

DESCRIPTION OF DUTIES AND RESPONSIBILITIES:

Performs recruiting duties for the purpose of maintaining the unit at authorized strength. Establishes personal contact and maintains effective working relationship with public officials, civic groups, veterans' organization, schools, and active duty recruiters. Ensures that the armory is properly cared for and safeguarded and that the rental of the facility is handled in accordance with State Programs SOP. Prepares and submits payroll for unit personnel. Prepares correspondence pertaining to unit status and operations such as unit readiness reports, and strength reports. Is the commander's full-time representative responsible for the day to day activities of the unit to include preparing training schedules, input to ATRRS for MOSQ and NCOES, submitting RFO's thru AFOCS, and providing input to higher Headquarters on YTC. Supervises maintenance and care of the armory facilities; supervises day to day supply transactions; supervises administrative requirements of the unit. Assists recruiters in pre-qualifying prospective recruits. Performs other duties as assigned.

NOTE: INCOMPLETE PACKETS WILL NOT BE CONSIDERED

SPECIALIST PROMOTION ASSESSMENT WORKSHEET <small>(For use, see AGONM Pam 600-200. The proponent agency is NMAG-APA-MPM.)</small>					
Name _____		SSAN _____		CPMOS _____	
Unit _____					
<u>Rater Assessment</u> <small>(This area completed by soldier's first line leader.) (A hand written comment for each area is encouraged.) (Place an 'x' in the appropriate box for the area under consideration.)</small>			<u>Word Picture</u>		
			4 <i>Best</i>	3 <i>Strong</i>	2 <i>Solid</i>
			1 <i>Qual</i>	0 <i>Poor</i>	
Professional Attributes and Ethics					
Bullet:					
Initiative (Seeks challenges, Leadership Assignments, MOSQ)					
Bullet:					
Technical and Tactical Proficiency (MOSQ/Experience/CTT)					
Bullet:					
Military Appearance and Bearing					
Bullet:					
Leadership Potential - Set Example (Be Know Do)					
Bullet:					
Training - (Last Annual Training Performance)					
Bullet:					
Responsibility - (Drill Attendance)					
Bullet:					
Potential					
Bullet:					
Note: Bullet comments are mandatory for ratings of 0, 3, and 4.					
<u>Senior Rater Assessment</u> <small>(This area completed by the Platoon Sergeant or First Sergeant.) (A hand written comment for each area is encouraged.) (Place an 'x' in the appropriate box for the area under consideration.)</small>			<u>Word Picture</u>		
			4 <i>Best</i>	3 <i>Strong</i>	2 <i>Solid</i>
			1 <i>Qual</i>	0 <i>Poor</i>	
Overall Performance					
Bullet:					
Overall Potential					
Bullet:					
Print or Type Rater's Name then Sign & Date _____			Print or Type Senior Rater's Name then Sign & Date _____		

Figure 3-1, Specialist Promotion Assessment Worksheet